

**CITY OF SOUTH PASADENA FIREFIGHTERS' RETIREMENT SYSTEM
BOARD OF TRUSTEES QUARTERLY MEETING
CITY HALL, COMMISSION CHAMBERS
7047 Sunset Drive South, South Pasadena, FL 33707
AGENDA
Wednesday, July 19, 2023, 2:00PM**

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact City Clerk at (727) 347-4171 prior to the meeting.

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
 - 1. April 19, 2023, quarterly meeting
- IV. REPORTS (ATTORNEY/CONSULTANTS)**
 - 1. Salem Trust Company, Lynn Skinner, Fund Custodian
 - a. Pensioner portal
 - 2. Foster & Foster, Patrick Donlan, Board Actuary
 - a. October 1, 2022, actuarial valuation report
 - 3. AndCo Consulting, John Thinnes, Investment Consultant
 - a. Quarterly report as of June 30, 2023
 - 4. Klausner, Kaufman, Jensen & Levinson, Stu Kaufman, Attorney
 - a. House Bill 3 memorandum
 - b. Discussion of fiduciary liability policy
 - c. Operating Rules & Procedures
- V. OLD BUSINESS**
 - 1. Review and discussion of Operating Rule 12.1 (Audits) and Rule 12.2 (Conflicts of Interest); Consideration of resolution to delete Rule 12.2
- VI. NEW BUSINESS**
 - 1. Proposed FY 2023-2024 budget
 - 2. Proposed 2024 meeting dates
- VII. CONSENT AGENDA**
 - 1. Payment ratification
 - a. Warrants #100, #101, and #102
 - 2. New invoices for payment approval
 - a. None
 - 3. Fund activity report for April 13, 2023 - July 12, 2023
- VIII. STAFF REPORTS, DISCUSSION, AND ACTION**
 - 1. Foster & Foster, Chrissy Stoker, Plan Administrator
 - a. Update on PF-11s ("Confirmation of Receipt of Retirement Benefits")
 - b. Portal update
 - c. Educational opportunity
 - i. FPPTA Fall Trustees School, October 1-4, 2023, Ponte Vedra Beach, FL
- IX. TRUSTEES' REPORTS, DISCUSSION, AND ACTION**
- X. ADJOURNMENT**

NEXT MEETING DATE: October 18, 2023 @ 2:00PM, Quarterly Meeting